

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes June 15, 2017

Brian Cerniglia, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order on June 15, 2017 to accept a motion to adjourn into closed session at 7:16 p.m. The meeting was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Possible Litigation, **5 ILCS 120/2 (c)(11)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; Student disciplinary cases, **5 ILCS 120/2(c)(9)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Regular Meeting

Brian Cerniglia, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order on June 15, 2017 at 7:36 p.m. The meeting was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Anisha Ismail Patel, Brian Cerniglia, Erin Johannesen, Rich Olejniczak and Chuck Williams.

Board members excused: David Page and Diana Chrissis

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Adam Harris, Communications Coordinator; Debbie Williams, recording secretary; press, staff and community.

Recognitions and Presentations

Mr. Cerniglia, on behalf of the Board, extended congratulations to students participating from Thomas Middle School and South Middle School track teams at State.

Community Input

Kathy Dieringer, Arlington Heights, asked the district to educate students and be proactive in taking steps to prevent students from being sexually harassed.

Consent Agenda

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Regular and Closed Session Meeting minutes of May 25, 2017; (E) Accept donations to D25 for 2016-17; and (F) that the Board of Education adopt the resolution establishing prevailing wages for the 2017-18 fiscal year as required by the State of Illinois. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen was pleased to announce Dr. Judy Hackett would continue as the NSSEO Superintendent. Ms. Johannesen attended graduations at Kirk, and appreciates the amazing support teachers give to students.
- IASB – Mr. Cerniglia announced graduation ceremonies were held for Thomas and South Middle School eighth grade students.

The following reports were received:

- PTA - Kim Kusiciel extended a thank you to the school board members and principals for their collaboration with the PTAs. She said there were 100 PTA leaders at Dunton for a two-day training. And they are in the process of planning events and activities for next school year. One of those events will be *Reflections*, starting with a kick off on October 2nd from 6:00 – 7:30 pm at South Middle School. And there will be a fundraiser for the scholarship program.

There were no reports from the following:

- ED-RED
- ABC/25 Foundation
- ATA

Committee of the Whole Reports

Student Learning

English Learners (EL) Program Review

Dr. Olson and Ms. Poloz presented a report to the Board on English Learners (EL). They explained the various models for instruction. They are: Transitional Program of Instruction (TPI) Collaboration; Transitional Program of Instruction (TPI) Self Contained; and Transitional Bilingual Education (TBE).

The Transitional Program of Instruction (TPI) Collaboration model is used in schools with a low population of EL students or can be applied to certain grade levels at

schools that have a low population of EL students. Ms. Poloz explained that students attend all or almost all of the regular classes and EL teachers either “push in” to the typical classroom to deliver services or “pull out” students to receive an alternative curriculum or assistance. This model applies to Greenbrier, Olive-Mary Stitt, Patton, and South and Thomas Middle Schools, as well as certain grade levels at the remaining elementary schools.

The Transitional Program of Instruction (TPI) Self Contained is often known as “sheltered” and is usually applied to a school when certain grade levels have a high number of EL students making it preferable to place all of these students into one class at that particular grade level. This model is applied to certain grade levels at Dryden, Ivy Hill and Westgate. At times, it has applied to Windsor. If there were enough students at one grade level, there would be a single grade sheltered classroom.

Transitional Bilingual Education (TBE), often referred to as “bilingual,” is used in any school that has at least 20 students in a particular native language or dialect. The State of Illinois determines these schools must also provide additional services beyond what was already determined for each particular student. This model consistently applies to Ivy Hill and Windsor. It has also applied to Dryden.

Dr. Olson said the TPI Collaboration is normally the recommended model for first and second grade. Special considerations are given to kindergarten students. We have elected to wait until discussion is complete on full and half-day kindergarten for all District 25 students before determining a particular plan for kindergarten for EL students. The above models would still apply at the kindergarten level.

Board members discussed the growing diversity and the number of languages spoken in District 25. Students are served so they are gaining English language. Testing can sometimes be difficult because tests are not always translated into each language or dialect.

Business and Finance

Serious Safety Hazard Resolution 2017-18

Ms. Mallek said the district is required to annually review the conditions and certify to the State that the conditions remain unchanged. There were no new requests or new hazards. They are listed below.

1. Central Road – Arthur to Wilke
2. Kirchoff Road – Central to Wilke
3. Euclid Avenue – Wilke to Northwest Highway
4. Palatine Road – Windsor to Route 53
5. Rand Road – Arlington Heights Road to Windsor
6. Northwest Highway – Wilke to Prindle
7. Arlington Heights Road – Palatine to Hintz
8. Arlington Heights Road – Euclid to mid-block north of Hawthorne
9. Euclid – Arlington Heights Road to Northwest Highway

10. North Arlington Heights Road – West Oakton St to West Olive St

Motion: E. Johannesen moved and C. Williams seconded the motion to approve the Resolution to Continue Serious Safety Hazard Busing for the 2017-18 school year. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

Resolution Abating Working Cash Fund (Ivy and Olive Projects)

Ms. Mallek said the balance of \$5,564,607 in bond proceeds is left from the Ivy Hill and Olive-Mary Stitt additions. This amount must be transferred from the Working Cash Fund to the Operations and Maintenance Fund (a statutory fund). It will then be transferred from the O&M Fund to the Capital Projects Fund in accordance to the Board's previously approved resolutions. The final payment will be covered.

Motion: C. Williams moved and E. Johannesen seconded the motion to approve the Resolution Abating Working Cash Fund in the amount of \$5,564,607. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

Resolution Abating Working Cash Fund (Thomas and Windsor Projects)

Ms. Mallek explained Working Cash Bonds are deposited into the Working Cash Fund. Building additions are paid for out of the Capital Projects Fund. A transfer is necessary at the end of the year to pay for work on additions at Thomas Middle School and Windsor Elementary. The transferred amount will be based on the actual expenditure for 2016-17 and not exceed \$16.2 million.

Motion: E. Johannesen moved and C. Williams seconded the motion to approve the Resolution Abating Working Cash Fund not to exceed the amount of \$16.2 million (Thomas and Windsor Projects). Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

NSSEO Lease Agreement

No action was taken on this item and will be moved to a future meeting.

Lease Agreement with A Mother's Touch

No action was taken on this item and will be moved to a future meeting.

Building and Grounds

Detailed Specifications for Building Addition

Dr. Bein shared background saying that in 2014, we looked at future space needs for Early Childhood at Greenbrier. The Board received an updated enrollment report in 2016, and in 2016, a recommendation for Phase II construction was presented to address the growing need for additional space at Greenbrier. Dr. Bein said the waitlist for early childhood students was over 180 for 2016-17. We expect the numbers to continue to increase.

Mr. Schulz said several spaces at Greenbrier had been converted and modular classrooms added as a temporary solution to overcrowding. Dr. Bein said that Dunton had been considered as a possible solution to the overcrowding at Greenbrier, but proved to be more costly. Many renovation options have been studied for Greenbrier.

Mr. Schulz showed the current design plan for Greenbrier. The proposed plan adds four classrooms, two new offices, and provides for several therapy delivery and group spaces. The playground would be renovated and ten additional parking spaces added. The storm water detention area is not affected. Traffic flow for drop off and pick up of students has also been part of the study. Mr. Schulz said renovations would include making the existing computer lab into a small classroom and making an existing odd shaped small classroom into two small group spaces.

Mr. Schulz shared estimated costs for the project. There are several options: (1) the base project; (2) the project with the gymnasium HVAC; and (3) the project with the gymnasium HVAC and restroom alternate. He presented the high and low estimates for the projects. These options allow the district to accept or reject bids.

Dr. Bein asked the Board for direction to move forward and obtain detailed bid specifications for building additions at Greenbrier Elementary School. The timeline is important in order to start construction and have the school ready for students in 2018.

The Board agreed to add an additional 3 minutes for discussion. Asked about storm water detention plans, Mr. Schulz said he was confident that an underground storage system was not needed.

Motion: C. Williams moved and E. Johannesen seconded the motion to direct the Superintendent to proceed with creating detailed bid specifications for building additions at Greenbrier Elementary School. Under this direction the Superintendent will seek further Board approval of final design work, financing options, change orders and/or additional major steps related to the project. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, no. Motion carried 4/1.

Personnel and Planning - none

Superintendent Report

Strategic Plan Update: Communication

Dr. Bein said as part of the Strategic Vision, Goal 3 is to Strengthen Community Relations. Adam Harris would share an update on what we're doing in the area of communications and the next steps

Mr. Harris first shared a chart showing how communications flow throughout the community, school, district, parents and teachers. The goal is to be effective with

the audience, provide efficiency in communication, and establish trust. Mr. Harris provided examples of communications, such as podcasts, Facebook, the website, and publications. Frequency and consistency of the messages are important. It is also important to determine if we are overwhelming parents with communications; are we efficient in utilizing School Messenger, sound pods, Facebook, and Twitter? Administrators were also surveyed to find out how and how frequently they communicate.

Board members said they understand there may not be one solution for communication, but it may be necessary to use several methods. They commented they enjoy seeing videos and podcasts. Mr. Harris said he had also added Live Chat to the website. He has had a few responses and feels accessibility is positive to the district.

Strategic Plan Update: Community Partnerships

Mr. Harris said that part of Goal 3 is the objective to develop and build upon existing community partnerships. The question was asked "Why is it important to develop and build on community partnership?" It's about impact, service, and teaching. It's classroom to community, opening our doors and going out to the community.

Mr. Chung talked about Dryden Place Project. It began in 2016 to provide wrap-around services in a lower income community housing area. Using a wrap-around business model, the school district, the Village, and other partners joined to support and provide services to five different apartment buildings adjacent to Windsor Elementary. Over the past 18 months, these efforts have shown a decline in the number of emergency response calls to this area. A Community Garden was started this year with over 40 residents getting involved. Parents and neighbors are working together. We continue to move forward and look to expand community partnerships and projects.

Mr. Harris highlighted several other partnerships such as music at Luther Village, the Cross Town Classic basketball game, the Brave Challenge, and the D25 Art Show at the library. Some outreach partnerships include National Night Out, Trunk or Treat and the Arlington Heights Fourth of July parade. Plans are to build and continue community partnerships.

Mr. Harris was thanked for sharing this good news.

2017 5 Essentials Update

Dr. Bein said that 5 Essentials is mandated by the State and schools must take part every other year. Teachers, middle school students and parents take part in the survey. It has been proven that schools scoring strong in the 5 Essentials are more likely to improve student learning.

There are five areas that are measured. The instrument has changed since it was initially developed but it is now felt to be a valid instrument. A full report will be

shared with the Board in July, but Dr. Bein explained that our elementary schools fall in the “More” category, designating our schools likely to improve student learning, and the middle schools are rated “Most”. Elementary schools cannot achieve a “Most” rating because elementary students are not surveyed.

Dr. Bein and the school principals will look at the results and trend data as goals are set for the future. The 5 Essentials ranking will be shown on the State School Report card for another year and also include ranking across the country. Dr. Bein will send a link when it is available. Results will be posted to parents.

Second Reading of policies and exhibits

Dr. Bein noted these policies were presented at the previous board meeting. These policies and exhibits reflect modifications and additions as recommended by the Illinois School Board of Education. Dr. Bein noted that 2:220-E1, 2:220-E4, 2:220-E5, and 2:220-E6 were not included in the first reading, but are included in the second reading.

Motion: C. Williams moved and E. Johannesen seconded the motion to approve the second reading of the following policies and exhibits reflecting modifications and additions as recommended by the Illinois School Board of Education. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

(PRESS Issue 93):

- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 2:220-E1 Board Treatment of Closed Meeting Verbatim Recordings and Minutes
- 2:220-E2 Motion to Adjourn to Closed Meeting
- 2:220-E4 Open Meeting Minutes
- 2:220-E5 Semi-Annual Review of Closed Meeting Minutes
- 2:220-E6 Log of Closed Meeting Minutes
- 2:220-E7 Access to Closed Meeting Minutes and Verbatim Recordings
- 2:220-E8 School Board Records Maintenance Requirements and FAQs

Second Reading of policies – 5 Year

Dr. Bein presented the following policies as a part of a five-year review process. The IASB Press Plus review keeps material aligned with good governance principles and keeps legal references current. No changes have been made to these policies.

Motion: E. Johannesen moved and C. Williams seconded the motion to approve the second reading of policies presented by IASB for a five-year review. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

(5-Year Review) – Press Issue 92

1:10	School District Legal Status
1:20	District Organization, Operations, and Cooperative Agreements
1:30	School District Philosophy
2:10	School District Governance
2:130	Board-Superintendent Relationship
3:10	Goals and Objectives
3:30	Chain of Command
4:80	Accounting and Audits
5:150	Personnel Records
6:255	Assemblies and Ceremonies
6:260	Complaints About Curriculum, Instructional Materials, and Programs
7:280	Communicable and Chronic Infectious Disease
7:285	Food Allergy Management Program

First Reading of policies and exhibits

Dr. Bein presented the following policies and exhibits to the Board for a first reading. These policies and exhibits reflect modifications and additions as recommended by the Illinois School Board of Education.

(PRESS Issue 94):

2:100	Board Member Conflict of Interest
3:70	Succession of Authority
4:15	Identity Protection
4:130-E	Free and Reduced-Price Food Services; Meal Charge Notifications
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:230	Maintaining Student Discipline
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:300	Schedules and Employment Year
6:70	Teaching About Religions
7:100	Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

(PRESS Issue 92)

7:270	Administering Medicines to Students
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First Reading of policies – 5 Year

Dr. Bein presented the following policies as part of the best practice as guided by IASB for a five-year review, keeping material aligned with good governance principles and keeping the legal references current. Minor edits have been made to these policies. They will be brought forward for a second reading in July.

(5-Year Review) - PRESS Issue 94

4:180	Pandemic Preparedness
5:70	Religious Holidays
5:80	Court Duty

- 5:110 Recognition for Service
- 5:140 Solicitations By or From Staff
- 5:210 Resignations
- 5:320 Evaluation

Mr. Cerniglia said the Board would not return to closed session.

Motion: C. Williams moved and R. Olejniczak seconded the motion to adjourn. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 5/0.

The meeting adjourned at 9:27 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved:

President
Board of Education

Secretary
Board of Education

Date minutes were available for public inspection: August 19, 2017

Date minutes were posted on District website: August 19, 2017